

Monitoring & Evaluation

Course Brochure

Monitoring and Evaluation

Course Overview

This course will introduce basic M&E terms and concepts, the course will provide the skills, knowledge and methods required in managing interventions. The course has been designed specifically for the public and development sector.

Delivery Option

Weekday | Weekend

Duration

Weekday	Weekend
---------	---------

3 days	4 days
--------	--------

Course Location

Lagos | Abuja





Course Content

Outline

- ✓ Introduction to the Designing and Implementing M&E Systems Course
- ✓ Defining Results and Results Based Management and Results Frameworks
- ✓ Developing and Selecting Performance Indicators
- ✓ How to Collect Data
- ✓ Steps Four, Five and Six
 - a. Defining and monitoring risks and assumptions
 - b. Preparing for monitoring by grouping indicators and scheduling data collection; and
 - c. Developing output monitoring tools
- ✓ Summary and Key Messages
- ✓ Designing and Implementing Monitoring and Evaluation Systems



Course Benefits

For Whom

- | | | |
|--------------|------------------------|------------------|
| ✓ Job Seeker | ✓ Working Professional | ✓ Business Owner |
|--------------|------------------------|------------------|

Job Seeker

- It gives you a competitive advantage over others
- It increases your earning potentials
- It makes you eligible for employment in development sector

Working Professional

- It makes you eligible for employment in development sector
- Monitoring and Evaluation officers are highly sought after.
- It increases your earning potential

Organizations

- determine the extent to which the program/project is on track
- make informed decisions regarding operations management and service delivery;
- ensure the most effective and efficient use of resources;
- evaluate the extent to which the program/project is having or has had the desired impact.

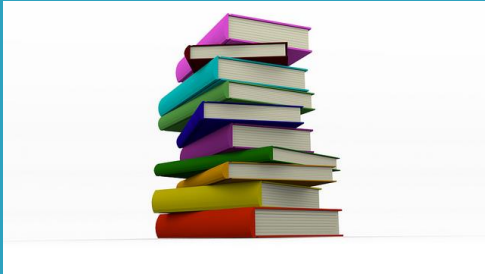


Course Fit For

Industry/Sector

Discipline

- NGOs, Non-Profit Organizations, and Private companies
- Program/Project/Senior Managers
- Working professionals in the public, development and private sector



Course Pack

What you get

- Student Manual
- Student Workbook
- Stationeries
- Certificate of completion

Perks

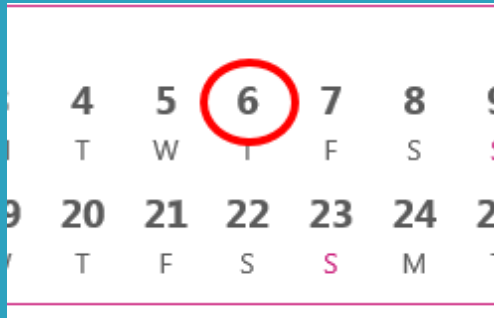
- Refreshment (Tea & Lunch)



Course Approach

How We Deliver The Course

1. An M&E expert will lead the sessions
2. Case studies will be used to apply taught concepts
3. Participant will work in groups
4. Participants will complete various tasks
5. Interactive and practical teaching method



Course Calendar

Locations	Dates for Upcoming Classes	
	Weekday	Weekend
Lagos	13th Aug - 15th Aug	15th Jun - 23rd Jun
Abuja	Contact Us	3rd Aug - 24th Aug

Options	Days & Time for Classes	
	Training Days	Training Time
Weekend (Lagos)	Saturday & Sunday	Sat: 9 am - 5 pm Sun: 1pm - 6pm
Weekend (Abuja)	Saturday	9am - 1pm

For training dates for subsequent months kindly contact our course coordinator.



Course Fees

Locations	Fees	
	Registration	Tuition
Lagos	₦5,000	₦84,000
Abuja	₦5,000	₦84,000



Payment Policy

Registration Policy

- ✓ Reg. closes 2 weeks before lectures
- ✓ Late reg. will attract N3000 additional admin fee
- ✓ Reg. fee should be paid to P&F Accounts
- ✓ Reg. fee is non-refundable
- ✓ After reg. payment complete reg. form on our website

Tuition Policy

- ✓ Tuition can be paid one off or in instalment
- ✓ Installment payment will be paid in 2 equal instalment
- ✓ To commence lectures full/half tuition must have been paid
- ✓ Tuition is non-refundable, but can be transferred to other courses
- ✓ Tuition for classes attended is non-refundable

Account Name: Piston & Fusion Ltd
Account Number: 2015242578
Bank: First Bank of Nigeria



Steps To Enroll

Steps

1. Pay the registration fee a week before training kick off
2. Send your payment details to fees@pistonandfusion.org
3. Visit www.pistonandfusion.org click on register now tab and complete Registration form.
4. Upon confirmation of your registration an electronic receipt will be sent to your mail.
5. Pay the tuition on or before the tuition deadline date.
(Flexible payment option available)



Contact Us

Location	Addresses
Lagos	122A Obadina Street, Omole Phase 1, Ikeja Lagos
Abuja	Savvy Instant Offices, No 22 Kumasi Crescent Wuse 2, Abuja.
PH	Randolph Hotel, 101, Old Aba Road, Rumuogba, Port- Harcourt
<p>Mobile: +234 (0) 8185744692, +234 (0) 8086615585</p> <p>Email Address: info@pistonandfusion.org Website Address: www.pistonandfusion.org</p>	